

## **CHECK LIST FOR DOCUMENTS ACCOMPANYING AN APPLICATION FORM FOR PURCHASE OF A PROPERTY**

### **A. IF THE APPLICANT IS AN INDIVIDUAL - RESIDENT INDIAN**

1. TWO COLOURED PHOTOGRAPHS OF EACH APPLICANT
2. COPY OF PAN CARD / FORM NO. 60 DULY SIGNED
3. COPY OF PROOF OF RESIDENCE
4. SIGNATURES ON APPLICATION FORM (WHEREVER REQUIRED)

### **B. IF THE APPLICANT IS AN INDIVIDUAL - NON-RESIDENT INDIAN**

1. TWO COLOURED PHOTOGRAPHS OF EACH APPLICANT
2. COPY OF PAN CARD / FORM NO. 60 DULY SIGNED
3. NRE / NRO CHEQUE (BOOKING AMOUNT) OR IN CASE OF DEMAND DRAFT / PAY ORDER, A CERTIFICATE FROM THE BANK
4. COPY OF PASSPORT
5. SIGNATURES ON APPLICATION FORM (WHEREVER REQUIRED)

### **C. IF THE APPLICANT IS AN INDIVIDUAL - FOREIGN NATIONAL OF INDIAN ORIGIN**

1. TWO COLOURED PHOTOGRAPHS OF EACH APPLICANT
2. COPY OF PAN CARD / FORM NO. 60 DULY SIGNED
3. NRE / NRO CHEQUE (BOOKING AMOUNT) OR IN CASE OF DEMAND DRAFT / PAY ORDER, A CERTIFICATE FROM THE BANK
4. COPY OF PASSPORT
5. SIGNATURES ON APPLICATION FORM (WHEREVER REQUIRED)
6. IPI -7 FORM (IN TRIPLICATE)

### **D. IF THE APPLICANT IS A COMPANY**

1. COPY OF PAN CARD
2. MEMORANDUM & ARTICLES OF ASSOCIATION
3. DIRECTOR'S RESOLUTION
4. TWO COLOURED PHOTOGRAPHS OF THE DIRECTOR AUTHORISED TO SIGN ALL DOCUMENTS
5. SIGNATURES OF DIRECTOR WITH COMPANY SEAL ON APPLICATION FORM (WHEREVER REQUIRED)

### **E. IF THE APPLICANT IS A PARTNERSHIP FIRM**

1. COPY OF PAN CARD
2. PARTNERSHIP DEED
3. PARTNER'S RESOLUTION
4. TWO COLOURED PHOTOGRAPHS OF THE PARTNER AUTHORISED TO SIGN ALL DOCUMENTS
5. SIGNATURES OF PARTNER WITH COMPANY SEAL ON APPLICATION FORM (WHEREVER REQUIRED)